

Kevin J. Bassett

Professional Summary

Extensive background in full lifecycle project management with large corporate clients. Effective leader with experience in managing large scale, enterprise rollouts. Seasoned MBA and certified Project Management Professional (PMP). Experience in the following areas with regard to managing projects and IT department activities:

- Budget Development & Management
- Application Operational Support
- Software Design and Development
- Quality Assurance Oversight
- Staff Educational Development
- Staff Recruiting
- RFP and Vendor SOW Development
- IT and BA Staff Management
- Client Relationship Management
- IT Strategy Development
- Executive and Stakeholder Advisement
- Enterprise-Level Software Rollouts

Detailed Work Experience

Project Management Consultant – 2007 – Current

Information Alliance, Inc.

Oregon Judicial Department

- ECM Procurement and Installation (OnBase) – Managed the flagship project for the Oregon eCourt Initiative. Implemented a Hyland OnBase ECM suite with a Kofax capture solution, electronic signature s/w, barcoding, and Microsoft Word integration. Managed a client team of 15-20, vendor implementation team of 5-10, and a 4 year budget of approx \$11M. Initial phase of the project included:
 - Scope, schedule, budget, and team development
 - Development of product & implementation services RFPs
 - Product and implementation vendor evaluations and selections
 - Vendor SOW development and negotiations
- ECM Rollout (OnBase) - This phase of the project involved developing the ECM solution and deploying it to 5 circuit courts with a collective audience of approximately 150 users. Key accomplishments included:
 - Planning and analysis (requirements gathering and process modeling)
 - Design and development of content management, workflow, and web interface solutions
 - Design and development of custom web application (.Net) for case # generation
 - Development of web services to integrate with a legacy AS/400 case management system
 - Deployment of new hardware (signature pads, barcode printers, scanners, dual monitors)
 - Deployment of 2 sets of web-based analytics tool suites (Crystal and OnBase Report Services)
- ECM Training (OnBase, Kofax, Custom Software) – This phase included the training of two target audiences; end users (clerks, supervisors, judges, and other staff) and support personnel (team members, local court support, infrastructure support, and applications support). Accomplishments included:
 - Scheduling and coordination of on-site technical training from Hyland (several classes)
 - Development and delivery of solution-specific custom training (hands on w/labs)

- Development, printing, and distribution of training manuals and quick reference guides
- OnBase 9.2 Upgrade – Managed the effort to upgrade the client’s existing OnBase 8.2 environments to version 9.2.14. Key accomplishments for this workstream included:
 - Upgrading the Development, QA, and Production environments from 8.2 to 9.2.0.14
 - Training super users on the new functionality
 - Coordinating upgrade activity so as not to interfere with existing development / testing work
 - Validation testing to ensure upgrade was successful
 - Regression testing to ensure existing solution still functioned properly
- Decision Support Project – Managed a DSS project for the Oregon eCourt Initiative which was divided into phases. The initial phase included an assessment of internal data repositories, followed by the drafting and delivery of an assessment document which included recommended next steps for OJD. The overall project had a 4-year budget of approximately \$2.5M. Key accomplishments of phase I included:
 - An assessment of the existing iSeries OJIN data repositories (OJIN and JDW)
 - Delivery of an assessment document with recommended next steps
 - Drafting of an architectural roadmap document for the DW initiative
- Person-Based Proof-of-Concept – Managed the second phase of the Oregon eCourt data warehouse initiative, which included the design, development, and testing of a person-based record linking solution to uniquely identify individuals and link court cases by individual. This was a functional prototype that used DB2 stored procedures on iSeries for ETL, and created an operational data store on an iSeries server. Key accomplishments included:
 - Development of data cleansing rules and stored procedures
 - Development of record-scoring logic based on available person-attributes
 - Development of record matching logic based on comparison of attributes
 - Development of full and incremental load ETL scripts
 - Integration of multiple data sources (OJIN and DMV data)
 - Creation and population of the prototype operational data store (ODS)
- Operational Data Store Deployment – Managed the third phase of the data warehouse initiative, which included the promotion of the proof-of-concept solution to a functioning solution in a production setting. Key activities include:
 - Procurement and installation of the production ODS and ETL (IBM InfoSphere) environments
 - Migration of DB2 stored procedures to DataStage / QualityStage
 - Expansion of data model to include charge, finance, and sentencing data
 - Creation of a suite of web-based reports to run against the production ODS

Project Management Consultant – 2002 - 2007

DB Professionals, Inc.

PacifiCorp (Scottish Power)

- ECM Implementation (FileNet P8) – Managed a project that procured and installed a FileNet P8 suite, which included workflow, content management, eForms, process analyzer, and rendition modules. The \$1.1 million budget included the following:
 - Product vendor evaluation and selection
 - Installation of h/w (Unix and Intel) and s/w (WebLogic, Oracle, SQL Server, VMware)

- Creation of design specifications and test plans
 - Documentation of industry best practices
 - Management of client and vendor teams
- FileNet Records Manager Implementation – Managed a project that included the procurement, installation, and initial client rollout of the FileNet Records Manager module. This project involved working with the client’s Records Management Department to analyze file plans and retention schedules, and map those schedules to specific classes of documents. Key accomplishments included:
 - Creation of file plans and retention schedules within Records Manager
 - Development of auto-declaration logic for incoming documents
 - Development of email notifications to stakeholders responsible for approving record dispositions
 - Coordination and oversight of system testing and user acceptance testing activities
- HR Data Mart Conversion – ROI analysis resulted in the formation of a project tasked with decommissioning a legacy data mart. Managed a diverse technical team that redirected 71 applications (Oracle, Cold Fusion, J2EE, SQL Server, Visual Basic, and Access) from an Oracle 8 data mart to an IBM UDB enterprise data warehouse. The project was completed on schedule and under budget. Key accomplishments included:
 - Development and execution of test cases in Mercury Test Director
 - Successful redirection of 71 corporate and departmental applications
 - Successful retirement of the legacy Oracle 8 HR data mart
- Legacy Content Migration Project – Led an effort to migrate legacy documents from FileNet Panagon to FileNet P8. Managed internal client staff and the external vendor (conversion) team to design and build target environments (document classes in P8). Key accomplishments included:
 - Designing and executing SQL scripts to extract, cleanse, and migrate metadata
 - Creation and execution of conversion validation procedures
 - Successful conversion of 400,000 legacy Panagon documents to P8
- Data Architecture Project – In an effort to streamline the rate case process, managed a project that analyzed source systems, process models (CaseWise), and Use Case diagrams, and delivered high-level data and infrastructure architecture recommendations to facilitate improvements in utility rate case preparations and SOX compliance. Key activities included:
 - Interviewed rate case managers and analysts to identify source data
 - Development of “as-is” process models using CaseWise
 - Analysis of source system data for completeness, correctness, and redundancy
 - Development of an architectural roadmap to the desired “future state”
- Web-Based Open Enrollment – Deployed a web-based application to support online benefits open enrollment for 3,000+ employees. Developed project plan, gathered requirements, and managed scope and budget. Coordinated activities between HR Dept., SAP team, and vendor (OpenHR).
- FileNet 3.5 Upgrade – Managed a team of client and vendor (FileNet) technical staff to upgrade a 3.0 platform to version 3.51. Project plan covered the progression through the development, test, and production environments, and upgraded the Content Engine, Application Engine, Rendition Engine, and Process Engine modules. Specific accomplishments included:
 - Successful completion of the upgrade from 3.0 to 3.5.1

- Successful installation of FileNet Records Manager 3.5
- FileNet Capture – Managed a project for an internal client to upgrade their FileNet Capture Desktop 4.1 to Capture Desktop 5.0, and provided custom integration to allow Capture to recognize document classes with custom object properties.
- Departmental ECM Rollouts – Managed several FileNet-based projects for individual business units. Led teams that constructed document classes in FileNet, along with custom search and entry screens. Teams also performed testing, facilitated UAT, trained end users, and performed the production deployment of the web-based (Java) solution components. Internal departments included:
 - Records Management
 - T&D Agreements
 - Engineering
 - PacifiCorp Legal
 - Energy Trading Contracts
 - Contracts Administration
- On-Line Expense Reporting – Rolled out a software release to a corporate-wide employee expense reporting system. Managed scope, schedule, and budget, and coordinated activities between the external software vendor (Adsoft, Inc.), client, and technical team.
- Load Research Project – Managed a project that was in support of a larger rate case improvement initiative. The purpose of this project was to provide the Load Research Dept. with a specific data set to allow the load research analysts to complete their required activities. Specific activities included:
 - Importing mainframe tables into a UDB data warehouse
 - Developing custom extracts from the DW to support load research analysis
 - Updating EDW Cognos Impromptu catalog and CQ Package with new data fields
- Intranet Portal – Led a team that developed and deployed an Intranet portal for the Regulation Dept at an electric utility. Primary applications included Rhythmyx and Tibco Portalbuilder.
- Geographic Information System – Managed a project which took existing Oracle-based GIS “layer” data and delivered it to end users through a web-based module in PowerMap. Application module was secured using Siteminder.
- RCMS EDW Project – Led a team of analysts and coordinated local and offshore ETL and data modeling activity to migrate legacy mainframe data to an enterprise data warehouse. Led a team of Cognos developers to deliver a set of standard reports, and managed User Acceptance Testing.

KinderCare (Knowledge Learning Corp.)

- Financial Reporting Hierarchy Project – Managed a technical team that modified the organization hierarchy in the company’s core financial transaction systems (CSS and Lawson), and incorporated necessary changes in downstream applications and reporting systems. The project was part of a larger effort to consolidate financial systems due to an acquisition. Key accomplishments included:
 - Incorporation of new org structure into KLC source systems (SQL Server, Oracle Financials)
 - Incorporation of new org structure into KC source systems (Lawson, CSS)
 - Modification and testing of downstream applications
 - Updating of Hyperion and Actuate reports with new org hierarchy
- Intranet Migration – As part of an IT consolidation effort to support a company acquisition, developed a plan to migrate web content from one Intranet environment to another.

Business Analyst Consultant – 2004-2005

Pacific Crest Technology, Inc.

Freightliner LLC (DaimlerChrysler)

- Lead analyst on the Corporate Scorecard Automation Project, which was a follow-on workstream as part of the client’s overall data warehouse initiative. Key activities for this workstream included:
 - Working with executive sponsor to define scope and set project direction
 - Worked with business stakeholders to define requirements, and provided guidance to the team
 - Conducting data analysis on source systems to define business rules for ETL
 - Developing technical specs for KPIs including Quality, Safety, Cost, and Morale
- Analyst on a Quality Assurance system enhancement project. Defined new interfaces and reports, and re-engineered existing data repositories to accommodate new business requirements. Worked with key stakeholders to define business requirements.

Management Consultant - 2000–2002

PricewaterhouseCoopers, LLP

Toyota Financial Services, Inc.

- Financial Services Data Mart – Business Intelligence Team Lead for a finance data mart. Subject matter centered on general ledger reporting. Led a team that designed and developed 44 standard reports to assist the finance department with month-end accounting processes. Key accomplishments included:
 - Creation of custom MicroStrategy “project” for customer analytics
 - Design, development, and deployment of 44 custom reports
 - Developed and distributed a business metadata catalog
 - End-user training on how to perform financial analytics in MicroStrategy
- Financial Planning & Analysis - Team Lead for a Planning & Analysis data mart. Subject matter included actuarial analysis of auto insurance claims, analysis of profitability ratios for dealers and product lines, and earning curve analysis to evaluate accuracy of revenue forecasting. Accomplishments:
 - Designed and developed reporting architecture for financial planning and analysis
 - Assisted in the design of the star schema data mart
 - Designed a suite of custom MicroStrategy reports
- Lead developer on two business intelligence implementations utilizing MicroStrategy Intelligence Server, MicroStrategy Web, MicroStrategy Agent, and Object Manager. Tool suite accessed Oracle data repositories and utilized a SQL Server back-end for metadata.
- Developed a 4-hour training curriculum for the MicroStrategy Web reporting tool. Led a team of instructors in conducting several classes on how to perform analysis using the application.

Senior Analyst - 1999–2000

The Associates, Inc. (Citicorp)

- Chairman of the company’s internal Cognos Developer’s Group. Brought internal developers together on a monthly basis to share ideas and to view BI vendor demonstrations.
- As a member of the Corporate Portal Strategy Team, defined strategies and approaches for developing and implementing a corporate intranet portal. Performed vendor tool analysis, and compared results with the overall corporate strategy.

- Performed strategic planning and tactical implementation of decision support systems for a consumer loan data warehouse with 250 end users. Worked with VPs and directors to develop reports for analyzing trends in consumer lending.
- Engaged management and end-users to define requirements for multi-dimensional analysis (OLAP) reporting using Cognos applications. Reports were used by the Marketing Department to support campaign management activity.

Project Manager / Software Engineer - 1992–1999

Raytheon

- Managed a project that developed and delivered a server-based VB application to maintain and deliver electronic work instructions to 90+ end-users in a manufacturing assembly line. Build vs. buy analysis recommended the development of a custom-built solution.
- Team Lead for an HR OLAP pilot project. Facilitated JAD session for requirements definition, and assisted in Cognos PowerPlay cube construction, distribution, and maintenance.
- Served on the Information Reporting Team, and assisted in the implementation of a corporate-wide HR data warehouse. Gathered requirements for, designed, then developed approximately 30 reports to support the HR department.
- Led an effort to analyze performance stability on various computer platforms when running multiple applications concurrently with a shop floor control system. Analysis led to root cause identification and subsequent corrective action.
- Developed an NT 4.0 training curriculum tailored for the company's manufacturing personnel. Managed the internal MIS Team's involvement in scheduling and training 230 operators.

Education

Southern Methodist University

Dallas, Tx.

- Graduated with an MBA from the Edwin L. Cox School of Business.

University of Redlands Irvine, Ca.

- Inducted into the Alfred North Whitehead College Leadership Society.
- Graduated Summa Cum Laude with a Bachelor of Science in Information Systems.

United Electronics Institute

Des Moines, Ia.

- Associate Degree in Electronics Engineering Technology.

Certifications and Affiliations

- Member of the Data Administration Management Association (DAMA)
- Member of the Association for Information and Image Management (AIIM)
- Member of The Data Warehouse Institute (TDWI)
- Member of the Project Management Institute (PMI)
- Certified Project Management Professional (PMP)
- OnBase Certified System Administrator (OCSA)